



Էմմի Ղուկասյան

Տարիքը 19 տար.

Հեռախոս (033) 66-3*-**

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Տարածաշրջան Երևան, Էրեբունի

ՌԵԶՅՈՒՄԵ

Ընտանեկան կարգավիճակ Ամուրի

Կրթությունը Միջին մասնագիտական

Ուսումնական հաստատություն Երևանի Թեթև Արդյունաբերության Պետական Քոլեջ

Լեզուներ

Հայերեն (100%)

Ռուսերեն (100%)

Անգլերեն (60%)

Նախընտրած պաշտոն Հաշվետար, Հաշվապահի օգնական, Հաշվապահ

Աշխատանքային գրաֆիկ Կես դրույք, Փորձաշրջան

Ակնկալվող աշխատավարձ 90.000 դրամ և բարձր

Համակարգչային հմտություններ

MS Office (60%)

MS Word (90%)

MS Excel (70%)

Windows OS (100%)

Linux (69%)

macOS (100%)

ՀԾ-հաշվապահ (70%)

Նախընտրած աշխատանք հաշվետար, խաղավար, վաճառող-խորհրդատու
Ավելացնել Պորտֆոլիո

EMMI GHUKASYAN

Junior Accountant

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About Me

I am a beginner accountant with knowledge of financial accounting and taxation. I interned at the Association of Accountants of Armenia, gaining experience with accounting documentation, bank statements, and cash transactions. I also completed an internship at the Armenian Society of the Deaf, where I developed strong communication skills and the ability to work in diverse teams. I am detail-oriented, responsible, and eager to grow professionally while learning new accounting tools and methods.

Skills

- HR
- Accounting
- Microsoft Office
- Meta
- "CS ՀԱՏ-ԱՊԱՀ"

languages

Armenian - native

Russian - native

English - B1

Experience

Accountant Intern

Dec 2023 - Jan 2024

Armenian Association of Accountants

- Managed personnel documentation.
- Handled bank statements and transactions.
- Provided support in accounting and financial operations.
- Processed cash inflows and outflows.
- Used the Meta program (version of CS ՀԱՏ-ԱՊԱՀ) for accounting purposes.
- Worked with the Yerevan City platform for tax reporting and calculations.

Accountant Intern

May 2023

Armenian Deaf Society NGO

- Managed personnel documentation.
- Processed cash inflows and outflows.
- Used the program "CS ՀԱՏ-ԱՊԱՀ" for accounting purposes.

Accountant Intern

Dec 2022 - Jan 2023

Armenian Deaf Society NGO

- Managed personnel documentation.
- Handled bank statements and transactions.
- Used the program "CS ՀԱՏ-ԱՊԱՀ" for accounting purposes.

Education

Graphic Designer

2024 - now

National University of Architecture and Construction of Armenia

Studying the fundamentals of graphic design, including color theory, typography, interface design, as well as working with graphic software such as Adobe Photoshop, Illustrator, and InDesign. Designing visual concepts, logos, and promotional materials, as well as creating designs for websites and mobile applications. Participating in student projects and practical assignments that help me develop both creative and technical skills in design.

Accountant

2021 - 2024

Yerevan State College of Light Industry

During my studies, I deepened my knowledge of accounting principles, financial analysis, and taxation. I participated in projects where I analyzed financial reports, prepared accounting documents, and performed calculations for financial analysis. Gained practical experience in preparing and verifying accounting documentation, as well as conducting tax calculations.

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