



Lori sercheian

Տարիքը 25 տար.

Հեռախոս (098) 68-1*-**

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Տարածաշրջան Երևան, Քանաքեռ 2 Երևան

ՌԵԶՅՈՒՄԵ

Ընտանեկան կարգավիճակ Ամուսին

Կրթությունը Բարձրագույն

Ուսումնական հաստատություն university of alep

Լեզուներ

Հայերեն (91%)

Անգլերեն (61%)

Այլ (74%)

Նախընտրած պաշտոն HR-մենեջեր, Հաշվապահ, Խորհրդատու-վաճառող

Աշխատանքային գրաֆիկ Ամբողջ դրույք, Կես դրույք

Ակնկալվող աշխատավարձ 200.000 դրամ և բարձր

Համակարգչային հմտություններ

MS Word (59%)

MS Excel (80%)

MS PowerPoint (41%)

Մասնագիտական ունակություններ Communication skills • Planning • Management • Creativity • Time management • Teamwork • Administrative assistance • Organization skills • accounting • Client relations:

Աշխատանքային փորձ և պրակտիկա 2019-2020 cashier (xo textiles) syria 2020-2021 hr manager (xo textiles) syria 2021-2022 market accounting (on-off market) syria

Հետաքրքրություններ և հոբբի Photography Travel

Նախընտրած աշխատանք Accounting Management

Ավելացնել Պորտֆոլիո

<p>♦ All XO TEXTILES BRANCHES (syria) (2020-2021)</p> <p>➤ HR MANAGER</p> <ul style="list-style-type: none"> In charge of organizing the working hours. Responsible for issuing all kinds of leaves Preparing the salary scales for all branches Dealing with all branch managers Updating managers on all the latest prices Doing interviews for job candidates <p>♦ Flagship Store (syria) (2019-2020)</p> <p>➤ Cashier</p> <ul style="list-style-type: none"> Responsible for processing cash, debit AND credit cards. Dealing with customers of different cultural backgrounds <p>♦ References upon request.</p>	<table border="1"> <tr> <td>Turkish</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Spanish</td> <td></td> <td></td> <td></td> <td>✓</td> </tr> </table> <p>Computer Skills:</p> <ul style="list-style-type: none"> Good command of computer skills including, Excel, word, etc..... Satisfactory knowledge of PHENIX program <p>Skills:</p> <ul style="list-style-type: none"> Communication skills Planning Management Creativity Time management Teamwork Administrative assistance Organization skills accounting Client relations <p>Experience:</p> <p>♦ CITY STAR MALL - XO TEXTILES (syria) (2021-2022)</p> <p>➤ ACCOUNTANT [market]</p> <ul style="list-style-type: none"> Checking accounts at the mall Purchase accounting Responsible for keeping the fund's diary Correcting possible errors to avoid big financial losses Ensuring that work at the mall is running smoothly. 	Turkish	✓				Spanish				✓	<p>Lori Sercheian.CV</p> <p>Executive Summary:</p> <p>Ambitious person aspiring to work in accounting and management.</p> <p>A skillful person looking forward to working in HR management</p> <p>I have a 3 years of simultaneous combined professional work experience in Providing HR management ,customer service and cashier</p> <p>I believe my experience and education and training</p> <p>In addition with my fluency of several languages and computer skills make me an excellent candidate .</p> <p>Personal information:</p> <ul style="list-style-type: none"> Last name: Sercheian City: yerevan First name: Lori Date of birth: June 20, 2000 Gender: female Marital status: single Nationality: Syrian/Armenian <p>Contact information:</p> <ul style="list-style-type: none"> Address: zeytun/ norashkharhyan st. Email: lorisrcheian5@gmail.com Mobile number: 098681841 Facebook: lori sercheian <p>Education:</p> <ul style="list-style-type: none"> Graduated from Faculty of Economics /business administration , Aleppo University <p>Languages:</p> <table border="1"> <tr> <th></th> <th>Excellent</th> <th>Very good</th> <th>Good</th> <th>Ok</th> </tr> <tr> <td>Arabic</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Armenian</td> <td>✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>English</td> <td></td> <td>✓</td> <td></td> <td></td> </tr> </table>		Excellent	Very good	Good	Ok	Arabic	✓				Armenian	✓				English		✓		
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Spanish				✓																												
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